

Business Analyst / Subject Matter Expert (SME) – e-Invoicing (VAT & PEPPOL)

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SUMMARY

NETBUE (International Intelligence Solutions LLC) is an Oman-based technology company specializing in ICT, FinTech, RegTech, Cybersecurity, and enterprise software solutions. NETBUE is an OTA Pre-Approved Application Service Provider (ASP) and an Accredited PEPPOL Access Point (AP) delivering FAWTARA-compliant e-Invoicing solutions for VAT-registered businesses in the Sultanate of Oman.

EXPERIENCE

Business Analyst / Subject Matter Expert (SME) – e-Invoicing

NETBUE (International Intelligence Solutions LLC)

Kochi, Kerala (Onsite)

- 5+ years of experience as a Business Analyst in software product development.
- Experience working with Agile/Scrum methodologies.
- Gather, analyze, and document business requirements from clients and stakeholders.
- Prepare Business Requirement Documents (BRD), Functional Requirement Documents (FRD), user stories, and process flow diagrams.
- Work closely with the Product Owner, Development Team, QA, and stakeholders throughout the product lifecycle.
- Translate business requirements into functional specifications for development teams.
- Coordinate sprint planning, backlog grooming, requirement clarification, and release planning.
- Participate in Scrum ceremonies and ensure timely delivery of product milestones.
- Conduct requirement walkthroughs, UAT support, and client demonstrations.
- Act as the functional expert for the organization's e-Invoicing platform.
- Identify product improvements and recommend best practices for business processes.

TECHNICAL SKILLS

Strong Business Analysis and documentation skills.

Experience in BRD, FRD, Use Cases, Wireframes, Process Mapping, and Gap Analysis.

Excellent communication and stakeholder management skills.

Experience with Agile, Scrum, Sprint Planning, and Product Development.

Strong analytical and problem-solving abilities.

VAT/GST/Taxation systems

Electronic Invoicing (e-Invoicing)

ERP systems (SAP, Oracle, Microsoft Dynamics, Odoo, Tally, or similar)

Accounts Receivable (AR) / Accounts Payable (AP)

Finance and Accounting workflows

PEPPOL Framework and Access Point operations

Oman FAWTARA or other global e-Invoicing implementations

COMPENSATION & BENEFITS

Industry-standard salary (based on experience); Travel Allowance (TA); Dearness Allowance (DA); House Rent Allowance (HRA); Provident Fund (PF); Accidental Insurance; Career growth in an emerging international compliance technology domain

EMPLOYMENT DETAILS

Job Type: Full-time; Contract: 2 Years (Renewable); Working Hours: 9:00 AM – 6:00 PM; Working Days: 24 working days per month; Public Holidays as per company policy

TRAVEL REQUIREMENT

Selected candidates may be required to travel to Muscat, Oman for approximately one month for product training and project onboarding.

PREFERRED CANDIDATES

Candidates from Kerala or South India are preferred. Male candidates are preferred for this role due to project travel requirements.

HOW TO APPLY

Apply online: <https://erp.vass.co.in/jobs>; Or send your resume to: admin@vass.co.in; Email Subject: BA – e-Invoicing; For enquiries: +91 79076 06844